



Bromley Pension Fund
Proposed actions and indicative time lines
For the
Procurement
of
Multi-asset income and property investment
managers
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At the Pension and Investment sub Committee meeting on 5 April 2017 it was resolved to change the strategic asset allocation benchmark of the Fund as follows:

Asset Class	Current %	New %
Global Equities	70	60
Fixed Interest	20	15
Diversified Growth	10	
Multi Asset Income		15
Property		10
Total	100	100

The diversified growth fund investments with Baillie Gifford and Standard Life are to be terminated and the proceeds used to part fund the new allocation to multi-asset income funds and property. The balance of funding will come from a reduction in the global equity mandates. These reductions will be effective in the latter part of 2017 once the manager selection programmes have been completed.

The small reduction in the fixed interest allocation will bring the actual exposure in line with the new strategic benchmark but ***with no physical movement of funds.***

In value terms, multi-asset income funds will have an initial asset allocation of £140m. Property will be split roughly two thirds (£50m) into a pooled vehicle and one third to be invested by the fund in direct assets.

The £50m property investment and the £140m multi asset income fund investment will be through pooled vehicles which distribute income on a regular monthly or quarterly basis.

At a subsequent meeting at the Allenbridge offices on 3 May 2017 between Cllr K Onslow, Mr P Turner and John Arthur and Alick Stevenson of Allenbridge the following matters were also discussed and proposed:

1. Both procurements would be executed under OJEU restricted guidelines
2. Final presentations to the PISC would be made at separate meetings
3. Allenbridge would prepare and circulate indicative OJEU procurement timelines for both multi-asset income and property funds.
4. In parallel Allenbridge would draft the PQQ and ITT documentation for consideration by L B Bromley officers at a meeting or meetings to be held in late May/early June at the L B Bromley offices in order to agree the wording of the various proscribed documents prior to launch via the London Portal.

Indicative OJEU Procurement Time Line for Multi-Asset Funds

The table below indicates that an OJEU procurement process should take a minimum of 5 months.

Multi-Asset Manager(s) mandate	Elapsed Time	June	July	Aug	Sept	Oct	Nov	Dec	
Draft Documentation to Bromley	19/05/17								This timeline is for an OJEU Restricted Tendering Procedure. It assumes that the mandate is agreed and PQQ and ITT set up by mid June and the tender is then published. The time required for the return of PQQ's can be shortened to 25 days if published electronically.
OJEU, PQQ and ITT approval given	15/06/17								
OJEU issued	16/06/17								
PQQ issued against manager requests	16/06/17								
Deadline for clarification questions PQQ	07/07/17								
PQQ's received (30 Days)	07/08/17								
PQQ's reviewed and scored (21 Days)	25/08/17								
Long list review meeting	30/08/17								
Long list agreed; ITT issued	31/08/17								
Deadline for clarification questions ITT	14/09/17								
ITT responses (30 Days)	13/10/17								
ITT Evaluation (21 Days)	03/11/17								
Short list review meeting	07/11/17								
Beauty parade at LBB offices	Week begin 27/11/17								
Appointment	28/11/17								
Standstill	06/12/17								
Documentation	From 28/11/17								
Award Notice to OJEU	Within 30 days								
Asset transfer/funding									

The timeline targets w/b 27/11 for the review meeting with the full pensions committee at LB Bromley offices

Responsibility for action/decision	
AllenbridgeEpic Investment Advisers	
AEIA and LB Bromley Officers	
LB Bromley Officers	
LBB PISC	
All	